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## ANTIGUA & BARBUDA Passport Renewal Requirements

The following forms and documents are required form each applicant, including children:

- 1. Certified copy of the sworn/affirmed Allegiance (If original was not deposited to the Unit).
- 2. Evidence that the investment has been held for the five (5) year period (for investments in Real Estate and Business).
  - Certified copies of Certificate of tile and transfer documents.
  - Certified copy of Share Register (for investment in business option).
- 3. US \$1000 fee to satisfy processing of application and passport for each individual over the age of 18.
- 4. US \$ 500 fee to satisfy processing of application and passport for each individual under the age of 18.
- 5. Completed passport application forms and photos. The following are the requirements:
  - Section 1 (Photo) The photo must not be attached to the application form.
  - Section 1 (Signature) This section must be signed by persons 12 years and older (The signature must not touch the lines of the box).
  - Section 9 This section must be completed by the Local Licensed Agent.
  - Section 10 Declaration of Parent or Guardian. Where the parents are married, both parents must sign this section.
  - Section 12- This section must be completed by either parent for children under 18.

## Documents to be produced:

- Certified copy of Birth certificate
- Certified copy of Certificate of Registration
- Certified copy of Marriage Certificate (if applicable)
- Old Antigua and Barbuda passport (must be surrendered for cancellation)
- Any issue relating to the name of the applicant must be explained in an Affidavit.

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## **Photographs:**

- Two (2) copies of a photograph taken within the last six (6) months (One photo must be certified by the Local licensed Agent).
- The size must be 45 mm x 35 mm
- Show a full front view of head and shoulders without head covering (hat, etc.), without spectacles, with mouth fully closed and with hairline completely visible.
- Taken against a plain white background without shadows.
- Must be taken in colour.
- No lines (borders) must be visible on the photo.
- The applicant can wear any colour clothing: it no longer affects the processing of the passport.
- Photos of dependents between the ages of zero to five with hair bangs are accepted.
- All photographs included with an application become the property of the Government of Antigua and Barbuda.
- 6. Utility Bill for verification of address and any one (1) of the following:
  - Household Register
  - Lease/Tenancy agreement
  - Documents of title
- 7. Confirmation of 5 days stay in the form of any two (2) of the following:
  - Entry and exit stamps in the Antigua and Barbuda passport
  - Copy of hotel receipt
  - Boarding pass
  - Confirmation from property management (if you own the residence)

For more information please contact us at <a href="mailto:info@vardikos.com">info@vardikos.com</a>

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